



Child Safeguarding Statement and Risk Assessment

For:	St Andrew's N.S.	
At:	Newcourt Road, Bray, Co. Wicklow A98PY88	

This school is a Primary School.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the Board of Management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Daphne Wood

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Róisín Mulligan

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Daphne Wood

(In schools this person is the DLP)

Relevant Person can be contacted on:

01/2867167 dwood@standrewsbray.ie

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.



Name of Chairperson of the Board of Management

Peter McCrodden

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the Board of Management, assumes the role of DLP.

The Board of Management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- ☐ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☐ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☐ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☐ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☐ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☐ Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- ☐ Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following



procedures support our intention to safeguard children while they are availing of our service:

> Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of *the Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons. *Child Protection Procedures for Schools 2025 – Chapter 7 and Appendix 3: Protocol Authorising Immediate Action.*

> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.

~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.

~ The school encourages board of management members to avail of any relevant training and complete child protection training.



3~ The board of management ensures that records of all staff and Board Member child protection training are maintained.

> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

> Procedure for Appointing a Relevant Person (In schools this person is the DLP)

~ There is a procedure in place for appointing a relevant person.



The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the Board of Management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual Boards of Management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association, the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement re





Child Safeguarding Risk Assessment

1. List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
Class teaching Recruitment of school personnel including - - Teachers - SNAs - Caretaker/Secretary/Cleaners - ECA teachers - External Tutors/Guest Speakers - Volunteers/Parents in school activities - Visitors/contractors present in school during school hours - Visitors/contractors present during after school activities	Risk of harm not being recognised by school personnel Risk of harm not being reported properly and promptly by members of school personnel Risk of harm where members of school personnel have not received appropriate training Risk of child being harmed in the school by a member of school personnel Risk of child being harmed in the school by a volunteer or visitor to the school	All school personnel are provided with a copy of the school's Child Safeguarding Statement. <i>Child Protection Procedures for Schools 2025</i> are made available to all school personnel. School Personnel are required to adhere to the <i>Child Protection Procedures for Schools 2025</i>), and all registered teaching staff are required to adhere to <i>Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025</i>, All new staff members must supply a Statutory Declaration Form before commencing employment. Member of staff must remain in the class with guest speakers Pupils are only to be sent on message inside the school in twos. JI and SI are to go no further than the office. All staff have been Garda Vetted either through the Teaching Council or Church of Ireland House. Cleaners are not to commence work until the school day is over and ECA classes have finished.



Use of external personnel to supplement curriculum	Risk of a child being harmed by an external facilitator, visitor, volunteer or other person engaged by the school. Risk of harm due to inadequate supervision of pupils while participating in activities delivered by external personnel. Risk of harm arising from inappropriate relationships, interactions or communications between a child and an external facilitator or other adult. Risk of harm arising from one-to-one teaching, coaching, support or other situations involving a child and external personnel. Risk of harm arising from pupils being exposed to inappropriate, unsuitable or age-inappropriate content or materials. Risk of harm to children with special educational needs, medical needs or other particular vulnerabilities. Risk of harm where external personnel are not appropriately vetted, briefed or made aware of the school's child safeguarding requirements.	The class teacher or another designated member of school staff remains with the class and maintains appropriate supervision for the duration of activities delivered by external personnel. External facilitators, visitors and volunteers do not normally have unsupervised or one-to-one access to pupils. Where authorised professionals from services such as the HSE, Tusla, NEPS, Department of Education or recognised teacher-training institutions work individually with pupils as part of their professional role, this takes place in accordance with the relevant professional, school and safeguarding procedures. External personnel are appropriately Garda vetted where required, and all parent helpers/volunteers are Garda vetted in accordance with school procedures. External personnel are made aware of the school's Child Safeguarding Statement, relevant safeguarding expectations and the procedure for reporting a child protection concern or disclosure. The school ensures that the content and activities being delivered are appropriate to the age, developmental stage and needs of the pupils and are consistent with the school curriculum and ethos. Any safeguarding concern arising during an external visitor's involvement is reported promptly in accordance with the school's child protection procedures.
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Training of school personnel in Child Protection matters	Risk of harm not being recognised by school personnel Risk of harm not being reported properly and promptly by members of school personnel Risk of harm due to inadequate supervision of children in school	The school has provided each member of school staff with a copy of the school's Child Safeguarding Statement. Principal goes through protocols in September staff meeting. Staff are required to complete the Tusla Training when joining the staff every 3 years CP is on the agenda for every staff meeting. Staff and BOM members are encouraged to avail of relevant training.
One to one teaching	Risk of harm in one-to-one teaching Risk of harm not being recognised by school personnel Risk of child being harmed in the school by a member of school personnel Risk of harm due to inappropriate relationship/communications between a child and another child or adult	Teacher/SNA and pupil must remain visible from the corridor (See Support Teaching Policy). Each classroom has a glass panel in the door. Open doors where necessary.



Outdoor teaching -School Grounds or Outdoor classroom	Risk of child being harmed in the school by a member of school personnel Risk of child being harmed in the school by another child Risk of child being harmed in the school by a volunteer or visitor to the school Risk of harm due to inadequate supervision of children in school Risk of harm due to inappropriate relationship/communications between a child and another child or adult	Outdoor classroom is in full view as it is surrounded by windows. Classes are NOT PERMITTED to leave the school grounds without prior arrangement with the principal. All external teachers (eg Cricket etc) / student teachers MUST be accompanied by a member of the teaching staff.
Care of Children with additional needs, including intimate care needs	Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities Risk of harm to child while a child is receiving intimate care Risk of harm in one-to-one teaching,	See Intimate Care Policy. Two adults must be present. Never do something for a child that they can do for themselves.
Toileting accidents	Risk of harm to child while a child is receiving intimate care	See Intimate Care Policy. Two members of staff to be present and never do anything for a child that they can do for themselves.
Shared facilities with New Court Special School	Risk of harm where members of school personnel have not received appropriate training	Access points between the schools are protected by keypads/ switches.



	Risk of child being harmed in the school by a member of school personnel Risk of child being harmed in the school by another child Risk of child being harmed in the school by a volunteer or visitor to the school	Pupils are not allowed go to New Court unless supervised by a member of St Andrew's Staff. Two schools have separate recreation areas. Pupils are not to use the toilets in the Large Hall without supervision. Pupils are not permitted to leave the school building without permission.
First Aid Care of Pupils	Risk of child being harmed in the school by a member of school personnel Risk of harm to child while a child is receiving intimate care	If a pupil is injured they are asked to check their injury privately should a garment of clothing need to be removed. If a member of staff needs to do this two adults should be present, with door open, yet respecting pupil privacy. Remember: never do anything for a pupil that they can do for themselves.
Curricular Provision in respect of SPHE, RSE, Stay safe.	Risk of harm to a child where the child has not developed the age-appropriate knowledge, skills and vocabulary necessary to recognise, respond to and report potentially abusive or unsafe situations.	Relevant School Measures: The school implements the Stay Safe Programme as part of the SPHE curriculum to support pupils in developing the knowledge, skills, confidence and appropriate vocabulary to recognise unsafe situations, seek help and report concerns to a trusted adult.
Daily arrival and dismissal of pupils	Risk of harm to a child during arrival at or dismissal from school due to	Agreed arrival and dismissal procedures are implemented, with pupils supervised by staff during



	inadequate supervision, unauthorised collection, leaving the school premises without appropriate supervision, or contact with an unauthorised person. Risk of harm to a child arising from unauthorised or inadequately supervised access to pupils by visitors, contractors or other persons while on school premises.	designated arrival and dismissal times and until collected or leaving the premises. Parents/guardians are regularly reminded that they are responsible for their children until the school gates open at 8:25 a.m. (school doors open at 8:30 a.m.). Parents/guardians must notify the school where an alternative adult will be collecting their child. Where a substitute teacher is in place, a teacher, Principal or SNA assists with supervision at the relevant exit during dismissal. Where there is any uncertainty regarding collection arrangements, the school contacts the parent/guardian before releasing the child. Any pupil who has not been collected reports to the school office.
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Risk of harm to pupils arising from aggressive, challenging or unsafe behaviour. Risk of harm to a pupil arising from the inappropriate use of physical restraint or intervention. Risk of harm to pupils with special educational needs or other particular	The school implements its Code of Behaviour, Health & Safety Policy and Special Educational Needs Policy to support the safe management of pupils and appropriate responses to challenging or unsafe behaviour. Staff use agreed positive behaviour-support and de-escalation strategies and seek additional adult support where necessary. Staff use the internal telephone system to contact the office for assistance. Where this is not accessible, e.g. outdoors or in the hall, two pupils may be sent to seek assistance from another adult. Where individual pupils have identified additional, behavioural or medical needs, relevant support



	vulnerabilities, including medical vulnerabilities. Risk of harm where school personnel have not received appropriate training or guidance in relevant safeguarding procedures and practices. Risk of harm arising from inadequate or inconsistent implementation of the school's Code of Behaviour	and safety plans are implemented and communicated to appropriate staff. Physical intervention or restraint is avoided wherever possible and is used only where necessary to prevent immediate harm, in accordance with school procedures and relevant guidance. Where a pupil is working individually with an SNA or teacher, appropriate visibility and safeguarding arrangements are maintained. The pupil and staff member should be visible to others where practicable. Incidents of concern are reported, recorded and reviewed in accordance with school procedures, with parents/guardians informed as appropriate.
Use of external personnel to support the PE Curriculum neg GAA., Cricket etc	Risk of a child being harmed by an external coach, instructor, facilitator or other person engaged in a school activity. Risk of harm due to inadequate supervision of pupils while participating in activities led by an external coach or instructor. Risk of harm arising from inappropriate relationships, interactions or communications between a child and an external coach or instructor. Where activities take place off-site, risk of harm due to inadequate	Where external personnel are used to support sports or other activities during the school day, the class teacher or another teacher is present at all times. External coaches/instructors are not left in sole charge of pupils and one-to-one situations are avoided. Direct private communication between external coaches/instructors and pupils, including through personal phones, messaging or social media, is not permitted. Activities take place in appropriate locations where there is adequate supervision and visibility.



	supervision or inappropriate interaction with personnel from an external organisation.	The school retains responsibility for pupil supervision, behaviour and safeguarding during activities delivered by external personnel. Any safeguarding concern regarding an external coach/instructor is reported and managed in accordance with the school's child protection procedures.
ECA Activities:	Risk of harm by school personnel involved in an extra-curricular activity. Risk of harm by another child participating in the activity. Risk of harm by an external coach, volunteer, visitor or other person involved in the activity. Risk of harm by personnel from another organisation or other persons where activities take place off-site. Risk of harm due to inadequate supervision during extra-curricular activities, including activities taking place off the school premises.	All teachers, coaches and volunteers involved in ECA activities are Garda vetted, where required, in accordance with statutory requirements and school procedures. ECA staff are responsible for the supervision and safeguarding of pupils from 2:10 p.m. (1:10 p.m. for infant classes) until all pupils have been collected or have left the school premises in accordance with agreed arrangements. Attendance is recorded and appropriate collection/dismissal arrangements are followed. Parents/guardians must inform the school/ECA staff of any change to normal collection arrangements. Pupils are released only in accordance with agreed collection arrangements. Where there is any uncertainty, the parent/guardian is contacted before the pupil is released. One-to-one situations between a pupil and an adult are avoided. Activities take place in appropriate areas where adequate supervision and visibility can be maintained.



		ECA personnel are made aware of the school's Child Safeguarding Statement and procedures for reporting child protection concerns. Any safeguarding concern or disclosure is reported promptly in accordance with the school's child protection procedures. Behavioural concerns are recorded and reported in accordance with school procedures.
After School Club (Kids Inc)	Risk of a child being harmed by another child. Risk of a child being harmed by an employee associated with the external provider. Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm due to inadequate supervision of children while on the school premises. Risk of harm arising from inappropriate relationships, interactions or communications between a child and another child or adult. Risk of harm arising from one-to-one situations between a child and an adult. .	The After School Club is operated and managed independently by an external provider and is not operated or supervised by the school. The external provider has responsibility for the care, supervision and safeguarding of children attending the service during its operating hours. A clear handover arrangement is in place identifying when responsibility for participating pupils transfers from the school to the external provider. The school requires the external provider to have its own Child Safeguarding Statement, risk assessment and appropriate child safeguarding policies and procedures in place. The external provider is responsible for ensuring that its employees and personnel are appropriately recruited, Garda vetted and trained, in accordance with applicable requirements. The provider is responsible for maintaining appropriate staffing and supervision arrangements and for managing one-to-one situations and appropriate adult-child boundaries.



		The provider is responsible for its own attendance, collection, late collection and authorised collection procedures. The provider is responsible for managing and reporting child protection or welfare concerns arising within its service in accordance with its safeguarding procedures and statutory obligations. The school periodically seeks confirmation that the provider's relevant safeguarding arrangements and documentation remain current.
Sports Day	Risk of a child being harmed by another child. Risk of a child being harmed by a volunteer, visitor or other person attending or assisting with Sports Day. Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm due to inadequate supervision of children during Sports Day activities. Risk of harm arising from inappropriate relationships, interactions or communications between a child and another child or adult. Risk of harm to children with special educational needs or other particular	Classes are kept in designated areas separate from spectators while on the field and are supervised at all times by their class teacher or another designated teacher. Clear supervision arrangements are agreed with staff in advance, including responsibility for pupils during activities, transitions, breaks and movement to and from the field. Junior Infants to 2nd Class pupils requiring the bathroom or first aid are accompanied from the field to the designated first-aid/bathroom area by an adult. Pupils from 3rd to 6th Class are accompanied by a classmate/buddy, as appropriate. First-aid arrangements are in place, with designated personnel and an identified first-aid area. Relevant medical information and emergency medication are accessible in accordance with school procedures.



	vulnerabilities, including medical vulnerabilities. Risk of harm arising from one-to-one situations between a child and an adult.	Appropriate arrangements are made in advance for pupils with SEN, medical needs or other identified vulnerabilities. Parents, spectators and visitors remain in designated spectator areas and do not enter pupil/class areas unless authorised by school personnel. Any volunteers or external personnel assisting with Sports Day work under the direction and supervision of school personnel and are not left in sole charge of pupils. One-to-one situations between pupils and volunteers/visitors are avoided. Appropriate visibility is maintained where an adult is supporting an individual pupil. The school's Code of Behaviour and Bí Cineálta procedures apply throughout Sports Day. Bullying, racist, discriminatory or inappropriate behaviour is addressed promptly by school personnel. Pupils remain with their class. Any safeguarding concern or incident arising during Sports Day is reported promptly in accordance with the school's Child Safeguarding Statement and child protection procedures. Under no circumstances should anyone upload or share a photograph of another child on social media without the explicit consent of their parent or guardian.
Transition Year participating in work experience	Risk of a child being harmed by a Transition Year student participating in work experience in the school.	TY students over the age of 16 are Garda vetted where required.



Student teachers undertaking training placement in school	Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm due to inadequate supervision of children while interacting with Transition Year students. Risk of harm arising from inappropriate relationships, interactions or communications between a child and a Transition Year student. Risk of harm arising from one-to-one situations between a child and a Transition Year student.	Student teachers are Garda vetted through their training college, with appropriate documentation/confirmation provided to the school before placement. TY students are supervised by school personnel and are never left alone or placed in sole charge of a pupil or group of pupils. Student teachers work under the supervision and direction of the class teacher and/or designated supervising teacher. One-to-one situations are managed in accordance with school safeguarding procedures, with appropriate visibility maintained. At the commencement of their placement, the principal should speak to them about procedures for reporting concerns or disclosures. Under no circumstance can a student teacher or TY student photograph a pupil. Any child protection concern or disclosure must be reported immediately in accordance with the school's child protection procedures.
Recreation breaks for pupils	Risk of a child being harmed by another child. Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm due to inadequate supervision of children during recreation breaks. Risk of harm arising from inappropriate relationships,	Playground areas are segregated according to age/class group, as appropriate. Designated staff supervise pupils throughout recreation breaks in accordance with the school's supervision arrangements. Staff on duty actively monitor pupil behaviour and interactions and position themselves to maximise visibility of the playground. Clear procedures are in place for pupils to seek assistance from staff during break times.



	interactions or communications between children. Risk of harm to children with special educational needs or other particular vulnerabilities, including medical vulnerabilities. Risk of harm arising from inadequate or inconsistent implementation of the school's Code of Behaviour.	Bullying, racist, discriminatory, aggressive or inappropriate behaviour is addressed promptly in accordance with school procedures. Relevant staff are made aware of pupils with SEN, medical needs or other identified vulnerabilities requiring additional support during recreation breaks. Accidents, significant incidents and safeguarding concerns are reported and recorded as appropriate. Pupils are regularly reminded of playground rules, appropriate behaviour and the importance of reporting concerns to an adult. See: Code of Behaviour; Bí Cineálta/Anti-Bullying Policy
School outings/ Sporting Activities	Risk of a child being harmed by another child. Risk of a child being harmed by school personnel, personnel from another organisation, a volunteer or other person while participating in an out-of-school activity. Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm due to inadequate supervision of children while attending school outings or sporting activities. Risk of harm arising from inappropriate relationships, interactions or communications	Adequate supervision is provided for all school outings and sporting activities, normally at a ratio of one adult to ten pupils. For the 6th Class tour to Carlingford, two adults supervise a group of up to 28 pupils. Staff and authorised helpers are positioned strategically on buses and during activities to ensure appropriate supervision and visibility. Pupils remain with their designated group and regular headcounts are carried out, particularly when boarding/leaving transport and moving between activities. Pupils are reminded of expected standards of behaviour before and during outings. The school's Code of Behaviour and Bí Cineálta/Anti-Bullying procedures apply.



	between a child and another child or adult. Risk of harm to children with special educational needs or other particular vulnerabilities, including medical vulnerabilities.	Appropriate arrangements are made for pupils with SEN, medical needs or other identified vulnerabilities, including access to required medication and relevant emergency information. Where external venues, coaches or activity providers are used, pupils remain appropriately supervised by school personnel and agreed safeguarding arrangements are followed. Parents/guardians are provided with relevant information/ Emergency contact details, first-aid arrangements and procedures for dealing with accidents, illness or safeguarding concerns are in place for all outings. Any safeguarding concern or incident is reported promptly in accordance with the school's child protection procedures.
Swimming	Risk of peer-to-peer harm or inappropriate behaviour in changing rooms. Risk of a child being harmed by school personnel, swimming instructors, leisure centre staff or another adult. Risk of a child being harmed by a member of the public using shared facilities, including toilets and changing rooms. Risk of harm due to inadequate supervision of pupils during	Class teachers accompany and supervise pupils during all swimming activities. All parent/guardian supervisors must be Garda vetted and only designated supervisors on the agreed rota may access pupil changing rooms. Any exception requires prior approval from the Principal. A minimum of two authorised adults are present in or appropriately supervising the changing-room area at all times. Pupils are supervised when moving between the bus, pool, changing rooms and other areas of the facility.



	swimming lessons, changing, toileting or movement within the facility. Risk of harm arising from inappropriate interactions or one-to-one situations between a child and an adult. Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm to children with special educational needs, medical needs or other particular vulnerabilities. Risk of harm arising from inappropriate assistance with changing or personal care.	Regular headcounts are carried out. Where changing rooms or toilet facilities may be accessible to members of the public, staff take appropriate measures to supervise access and minimise pupils' unsupervised contact with other facility users. i.e. a member of staff should check toilet before allowing the pupil access Where individual assistance is required, appropriate safeguarding, privacy and visibility arrangements are maintained. Pupils are reminded of appropriate behaviour, privacy and personal boundaries in changing rooms. Bullying, inappropriate behaviour or peer-to-peer harm is addressed immediately. Appropriate arrangements are made for pupils with SEN, medical needs or additional care needs, including assistance with changing where required and agreed in advance. See: Swimming Policy
Volunteers During School Hours <i>e.g. Reading, Gardening, Library</i> Risk of a child being harmed by a parent volunteer or other adult assisting with a school activity. Risk of harm due to inadequate supervision of pupils while participating in activities involving parent volunteers.	Risk of a child being harmed by a parent volunteer or other adult assisting with a school activity. Risk of harm due to inadequate supervision of pupils while participating in activities involving parent volunteers. Risk of harm arising from inappropriate relationships, interactions or communications	All parent volunteers must Garda vetted, before undertaking relevant activities with pupils. Volunteers normally work with two or more pupils. Where one-to-one reading takes place, it is conducted in an open or clearly visible area, such as a corridor, with school personnel nearby and appropriate visibility maintained. Parent volunteers work under the direction and supervision of a teacher and are not placed in sole charge of a class or group of pupils. (one exception is the library with the door open)



Risk of harm arising from inappropriate relationships, interactions or communications between a child and a parent volunteer. Risk of harm arising from a one-to-one situation between a child and a parent volunteer. Risk of harm to children with special educational needs or other particular vulnerabilities. Risk of harm arising from inappropriate electronic, online or social-media communication between a parent volunteer and a pupil.	between a child and a parent volunteer. Risk of harm arising from a one-to-one situation between a child and a parent volunteer. Risk of harm to children with special educational needs or other particular vulnerabilities.	Volunteers are made aware of the school's <i>Child Safeguarding Statement</i>, appropriate adult-pupil boundaries and the procedure for reporting any concern or disclosure. Volunteers do not photograph or record pupils, or access/share confidential pupil information, unless specifically authorised as part of an agreed school procedure. Any concern regarding a pupil's welfare or any inappropriate behaviour is reported promptly to the class teacher, DLP or Deputy DLP, as appropriate.
Pupils arriving late to school when school is in assembly	Risk of harm due to inadequate supervision of a pupil arriving late while school personnel and other pupils are attending assembly. Risk of a child entering or moving through the school premises without appropriate supervision. Risk of a child coming into contact with an unauthorised person while entering the school. Risk of harm to younger pupils or pupils with SEN, medical needs or	Pupils arriving late during assembly enter the school through the designated entrance. The staff member who admits the pupil ensures that the pupil proceeds safely to the assembly hall. The pupil leaves their school bag in the designated area outside the hall and goes directly into assembly. The staff member maintains visual supervision until the pupil has entered the hall and is under the supervision of staff attending assembly.



	other particular vulnerabilities who may require additional support to reach their class or assembly safely.	Late arrivals are recorded in accordance with the school's attendance procedures. Younger pupils and pupils with SEN, medical needs or other identified vulnerabilities are accompanied to the hall where additional support is required. Pupils are not permitted to move unsupervised through other areas of the school while assembly is taking place.
Access to the school during the day Access to school yard during break times	Risk of a child being harmed by a volunteer, visitor or other person accessing the school. Risk of harm due to inadequate supervision of children in school. Risk of harm arising from inappropriate relationships, interactions or communications between a child and another adult. Risk of harm arising from a one-to-one situation between a child and an unauthorised or inadequately supervised adult. Risk of harm to children with special educational needs or other particular vulnerabilities, including medical vulnerabilities. Risk of a child being harmed by a volunteer, visitor or other person accessing the school.	External access doors must remain closed and secured during the school day, including when classes are using areas to the front of the school. During break times, access doors remain closed so that the teacher/SNA on duty is aware of persons entering or leaving the school building. Visitors must enter through the designated school entrance, report to the office and follow the school's visitor procedures. Staff on yard duty remain vigilant for any unauthorised or unknown persons entering or approaching the school yard. Any concerns are reported immediately to the Principal/Deputy Principal. Parents/guardians, visitors, contractors and other adults should not access pupil areas or the school yard during break times unless authorised by school personnel. Where an unknown or unauthorised person is observed in the yard, staff should approach only where safe and appropriate, establish the reason



		for their presence and seek assistance from the office/Principal where necessary. Staff remain vigilant regarding unauthorised photography or recording of pupils. Where a person is observed taking photographs or recordings, staff should inform them of the school's policy and notify the Principal/Deputy Principal promptly. Pupils are supervised throughout break times, and staff monitor access points and areas where members of the public may come into proximity with pupils.
School trips involving overnight stay i.e. Carlingford	Risk of a child being harmed by another child, including peer-to-peer abuse. Risk of a child being harmed by a member of school personnel, staff of the activity/accommodation provider, or another person encountered during the trip. Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm due to inadequate supervision during activities, travel, free time and overnight accommodation. Risk of harm arising from inappropriate relationships, interactions or communications	Overnight Trips (e.g. Carlingford) Overnight school trips are restricted to 6th Class pupils. A minimum of two members of school staff accompany pupils on overnight trips and appropriate supervision is maintained throughout travel, activities and the overnight stay. Pupils remain in groups of at least two when moving around the centre and are not permitted to leave designated areas without staff knowledge and permission. Clear arrangements are agreed in advance for dormitories, bathrooms, changing facilities, night-time supervision and access to staff in an emergency. Where a member of staff needs to enter a pupil dormitory during the night, for example where a pupil is unwell, the door remains open and, where



	between a child and another child or adult. Risk of harm arising from one-to-one situations between a child and an adult. Risk of harm to children with special educational needs, medical needs or other particular vulnerabilities. Risk of harm arising in bedrooms, bathrooms, changing rooms or other areas where pupils have increased privacy or reduced adult supervision. Risk of harm arising from inappropriate sleeping or accommodation arrangements. Risk of harm arising from inappropriate use of mobile phones, social media, photography, messaging or other digital devices. Risk of harm arising from contact with members of the public or other groups using the same accommodation or facilities.	practicable, another adult is made aware and/or present if possible. Unnecessary one-to-one situations are avoided. Pupils are informed which staff members they should contact if they feel unwell, unsafe or have any concern during the night. The school confirms with the centre that appropriate safeguarding procedures and Garda vetting requirements are in place for relevant centre personnel. School staff retain appropriate supervisory responsibility for pupils while external instructors deliver activities. Pupils are reminded of appropriate behaviour, personal boundaries and respect for privacy in dormitories, bathrooms and changing areas. The school's Code of Behaviour and Bí Cineálta procedures continue to apply throughout the trip. Appropriate arrangements are made in advance for pupils with SEN, medical needs or other identified vulnerabilities, including medication and emergency procedures. Staff carry relevant emergency contact information and maintain regular headcounts/checks at key points throughout the trip. Pupils are not permitted to bring mobile phones. Where CCTV operates in common areas of the centre, this provides an additional safeguarding/security measure; it does not replace appropriate adult supervision.
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First Aid/Administration of Medication	Risk of harm to a child arising from a one-to-one situation with an adult while receiving first aid or medication. Risk of harm arising from inappropriate physical contact while first aid or medication is being administered. Risk of harm to children with special educational needs, medical needs or other particular vulnerabilities. Risk of harm where a child requires intimate or personal care in connection with an injury, illness or medical condition. Risk of harm due to inadequate supervision of other pupils while a staff member is attending to an injured or unwell child.	Measures/Procedures in Place First Aid is administered in an appropriate open or visible area, such as the corridor, or in a classroom with the door left open, where practicable. One-to-one situations are avoided where possible and appropriate visibility is maintained when a pupil is receiving first aid or medication. The school has an Administration of Medication Policy, which is followed by all relevant staff. Medication is administered only in accordance with agreed school procedures and written parental/guardian authorisation, where required. Individual healthcare/emergency plans are in place for pupils with identified medical needs, where appropriate, and relevant staff are made aware of these arrangements. Medication is stored securely but remains appropriately accessible in an emergency. Relevant staff receive appropriate information or training in relation to specific medical needs and emergency procedures, where required. The administration of medication and significant first-aid incidents are recorded in accordance with school procedures and parents/guardians are informed as appropriate. Where intimate or personal care is required, the pupil's privacy and dignity are respected and appropriate safeguarding procedures are followed. Any safeguarding concern arising while providing first aid or administering medication is reported in
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		accordance with the school's Child Safeguarding Statement. See: Administration of Medication Policy and Intimate Care Policy
Care of pupils with specific vulnerabilities or needs	Risk of harm to children with special educational needs, disabilities, medical needs, communication difficulties or other particular vulnerabilities. Risk of harm not being recognised or reported due to a pupil's communication difficulties, additional needs or limited ability to communicate a concern or disclosure. Risk of harm due to bullying, including cyberbullying, identity-based bullying or targeted behaviour. Risk of harm arising from racism, homophobic or transphobic behaviour, or discrimination or harassment based on disability, religion, ethnicity, nationality, Traveller or Roma identity, family circumstances or other aspects of a child's identity or background. Risk of a vulnerable child being harmed, exploited, intimidated or targeted by another child or adult. Risk of harm due to inadequate or inappropriate supervision.	The school promotes an inclusive environment in which the dignity, identity and individual needs of every pupil are respected. Pupils with SEN, disabilities, medical, communication or other identified vulnerabilities are provided with appropriate supports and supervision in accordance with their individual needs. Relevant staff are made aware of pupils' specific needs and vulnerabilities and receive appropriate information, guidance and/or training where required. The school implements the Stay Safe Programme and SPHE curriculum to support pupils in developing the knowledge, skills, confidence and appropriate vocabulary to recognise unsafe situations and seek help. Bullying, including cyberbullying, identity-based bullying, racism, homophobic or transphobic behaviour, and discrimination or harassment relating to disability, religion, ethnicity, nationality, Traveller or Roma identity or other aspects of a pupil's identity, is addressed promptly in accordance with school procedures. Staff remain alert to changes in behaviour or other indicators of concern, particularly where a pupil



	Risk of harm where school personnel have not received appropriate information, guidance or training regarding a pupil's specific needs or vulnerabilities. Risk of harm arising from inappropriate relationships, interactions, communications or physical contact between a child and an adult. Risk of harm arising in one-to-one teaching, support, counselling or care situations. Risk of harm while a child is receiving intimate or personal care. Risk of harm where a child does not have the age- and ability-appropriate knowledge, skills, confidence or vocabulary to recognise, respond to and report potentially abusive or unsafe situations.	may have communication difficulties or limited ability to report a concern. Appropriate supervision and visibility are maintained during one-to-one teaching, support and care situations. Where intimate or personal care is required, agreed procedures are followed to safeguard the pupil's privacy, dignity and safety. Please see: <i>Bí Cineálta/Anti-Bullying Policy; Code of Behaviour; Special Educational Needs Policy; Intimate Care Policy; SPHE/Stay Safe Programme;</i>
Fundraising events involving pupils e.g. school sale	Risk of a child being harmed by another child. Risk of a child being harmed by a parent, visitor, volunteer or other member of the public attending the event.	Activity rooms and designated pupil areas are supervised by adults who are Garda vetted by the school, Access is restricted to designated areas of the school and New Court School, with areas not in use during the event kept closed or inaccessible to visitors.



	Risk of harm due to inadequate supervision of pupils during the event. Risk of harm arising from inappropriate interactions, relationships or communications between a child and another child or adult. Risk of harm due to bullying, racism, discrimination or harassment. Risk of harm to children with special educational needs, medical needs or other particular vulnerabilities. Risk of harm arising from a child being separated from their class/group or having unsupervised access to members of the public. Risk of harm arising from one-to-one situations between a child and an adult. Risk of harm arising from unauthorised photography, recording or inappropriate use of images of pupils during the event.	For fundraising events held outside normal school hours, parents/guardians are informed that they retain responsibility for the care and supervision of their own children. Children should remain with, or under the supervision of, their parent/guardian except when participating in an organised and supervised activity. School personnel and authorised volunteers supervising specific activities maintain appropriate visibility and avoid unnecessary one-to-one situations with pupils.
Use of Information and Communication Technology by pupils in school	Risk of harm arising from pupils accessing, viewing, creating or sharing inappropriate or harmful online content. Risk of harm due to cyberbullying, online harassment, racism,	Pupils' use of Chromebooks, iPads, laptops and other digital devices is actively supervised and monitored by school personnel and is limited to appropriate educational purposes. Internet access is subject to the filtering and security arrangements provided/approved for



	discrimination or other harmful online behaviour. Risk of a child being contacted, groomed or otherwise harmed through inappropriate online communication with another child or adult. Risk of harm arising from pupils sharing personal or sensitive information, images or recordings online. Risk of harm arising from inappropriate use of social media, messaging, mobile phones, computers or other digital devices. Risk of harm arising from unauthorised access to online platforms, accounts or communication channels. Risk of harm to children with SEN or other particular vulnerabilities who may be at increased risk in an online environment. Risk of harm arising from inadequate supervision or monitoring of pupils' use of ICT in school.	schools, together with the school's Acceptable Use Policy (AUP). Pupils are taught appropriate and responsible use of digital technology, including online safety, privacy, respectful communication, cyberbullying and the importance of reporting inappropriate or upsetting online content or contact. Access to social media, inappropriate websites, messaging services and other unsuitable online content is restricted in accordance with the school's AUP and filtering arrangements. Any inappropriate use of ICT, personal devices, photography, video or social media is addressed promptly in accordance with school procedures. Any safeguarding concern arising from the use of technology is reported in accordance with the school's Child Safeguarding Statement. Please refer to: Acceptable Use Policy (AUP); Bí Cineálta/Anti-Bullying Policy; Code of Behaviour;
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Use of video/photography/other media to record school events	Risk of harm arising from the unauthorised or inappropriate taking, use, storage or sharing of photographs, video or other recordings of pupils. Risk of harm arising from images or recordings of pupils being shared on social media or other digital platforms without appropriate authorisation. Risk of a child being identifiable or located through the inappropriate disclosure of personal information associated with an image or recording. Risk of harm arising from inappropriate, intrusive or covert photography or recording of a child. Risk of harm arising from photographs or recordings being taken in inappropriate or private settings, including toilets, changing rooms or personal/intimate care situations. Risk of harm arising from unauthorised photography or recording of pupils by visitors, parents/guardians or members of the public at school events. Risk of harm arising from inappropriate access to, retention,	Pupils are not permitted to use personal mobile phones during the school day or on school trips, Personal smart devices, including mobile phones and smart watches (3rd–6th Class), are switched off and securely stored by the teacher at the beginning of the school day, in accordance with school procedures. Photographs, videos and other recordings of pupils taken for school purposes are captured, stored, used and shared only in accordance with the school's agreed procedures and relevant parental/guardian permissions. School photographs, videos and recordings are stored on approved school systems/devices and are not retained on personal devices or personal accounts. School personnel must not post or share an identifiable photograph, video or recording of a pupil on social media or other public platforms unless this is through an authorised school account/platform and the required parental/guardian permission is in place. Parents/guardians attending school events are reminded not to post or share images or recordings containing other children on social media or other public platforms without appropriate permission.
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	circulation or misuse of images or recordings of pupils.	
Remote Teaching using Google Classroom and Zoom	Remote Teaching Using Google Classroom and Zoom – Risks of Harm Risk of harm arising from unauthorised persons accessing online lessons, meetings or shared learning spaces. Risk of harm arising from inappropriate relationships, interactions or communications between a pupil and another child or adult during remote learning. Risk of harm arising from inappropriate one-to-one online communication between a pupil and a member of school personnel. Risk of harm arising from inadequate supervision of pupils during online lessons or activities. Risk of harm due to cyberbullying, racism, discrimination, harassment or other inappropriate behaviour during online learning. Risk of harm arising from pupils accessing, displaying, sharing or being exposed to inappropriate or harmful online material.	Remote teaching is conducted only through school-approved platforms and accounts, such as Google Classroom and Zoom, in accordance with the school's Acceptable Use Policy (AUP). Access to online classes is restricted to authorised pupils and school personnel. Meeting links, passwords and login details must not be shared with others. Teachers use appropriate security and privacy settings to prevent unauthorised access to online lessons. Pupils are reminded of expected standards of behaviour during remote learning. The school's Code of Behaviour, Bí Cineálta/Anti-Bullying procedures and AUP apply to online learning. One-to-one online communication between staff and pupils is avoided where practicable. Communication takes place through approved school accounts and platforms and appropriate professional boundaries are maintained. Breakout rooms, c supervised/monitored an only be used if thereis a member of staff in each room. Pupils and parents/guardians are informed that online lessons must not be recorded, photographed, screenshotted or shared without prior authorisation. Staff and pupils should participate from an appropriate location and take reasonable steps to



	Risk of harm arising from the unauthorised recording, photographing, screenshotting or sharing of online lessons, pupils or staff. Risk of harm arising from the inappropriate sharing or disclosure of pupils' personal information, images, contact details or other data online. Risk of harm to pupils with special educational needs or other particular vulnerabilities who may require additional support or supervision when engaging in remote learning. Risk of harm arising from inappropriate communication between school personnel and pupils through personal social media, messaging, email or other non-approved communication channels.	protect the privacy of other household members and personal information. Teachers do not communicate with pupils through personal social-media accounts, personal messaging services or other unauthorised channels. Additional support and appropriate arrangements are considered for pupils with SEN, communication difficulties or other identified vulnerabilities. Please refer to: <i>Acceptable Use Policy (AUP); Code of Behaviour; Bí Cineálta/Anti-Bullying Policy</i>
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Additional pages may be added as required



Risk in the context of this Child Safeguarding Statement and Risk Assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in the Children First Act 2015: 'harm' means, in relation to a child— (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise.

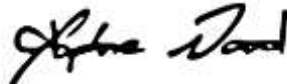


In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on **16th September 2026**

Signed: 
(Chairperson of Board of Management)
Date: 16th September 2026

Signed: 
(Principal)
Date: 16th September 2026

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again in September 2027.



Appendix 1 - Location of copies of the Child Protection Procedures and Children First Guidance

Child Protection and Safeguarding Statement

The school's **Child Protection and Safeguarding Statement** is:

- Published on the [school website](#)
- Displayed on the notice board opposite the school office.
- Available in printed form on request.
- Available to all staff electronically via the staff Google Drive.

Child Protection Guidance

The **Child Protection Procedures for Schools 2025** are available on the Department of Education and Youth website:

www.gov.ie/childprotectionschools

The **Children First: National Guidance for the Protection and Welfare of Children 2017** is available on line [Children First National Guidance 2017.pdf](#)